PEDS Data Entry Training Nonduplicated Counts

Statewide Data Collection and Evaluation of First 5 California Funded Programs

FIRST 5 CALIFORNIA

11/15/05

Goals of training

- To define "nonduplicated counts."

- To learn how to enter nonduplicated counts from data collection forms into PEDS.

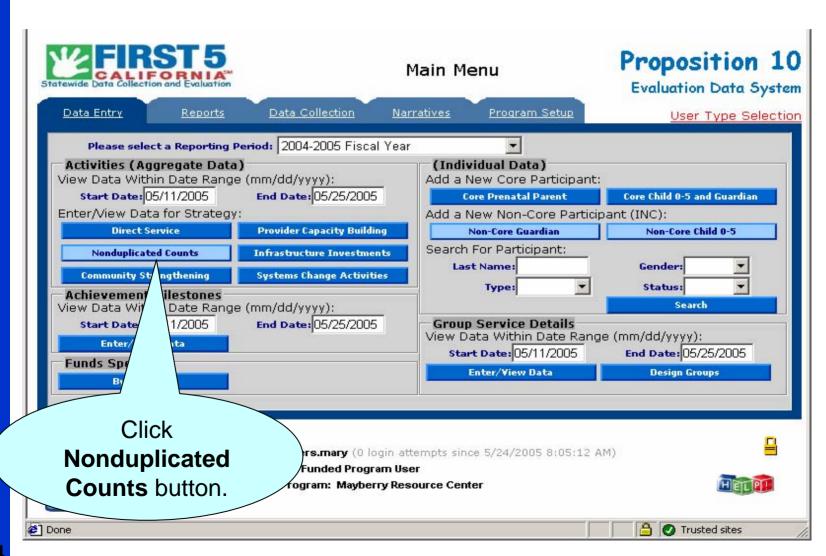- To learn how to edit and delete nonduplicated count data from PEDS.

Nonduplicated counts
Definition

Counts of unique individual participants served by a funded program during a specified period in a fiscal year.
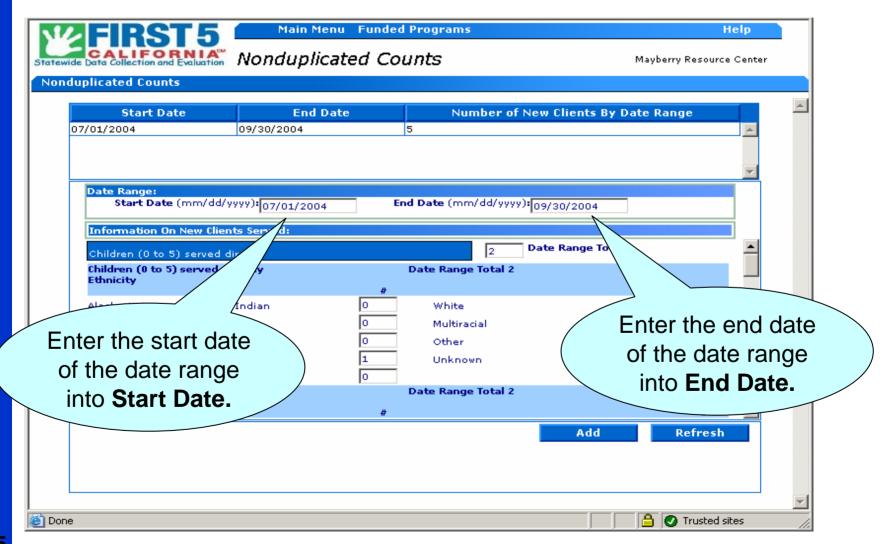
- Collecting nonduplicated counts is for local use and for the benefit of County Commissions and funded programs.

- Nonduplicated counts will be a "headcount" of individual participants who have received at least one service during the specified period.
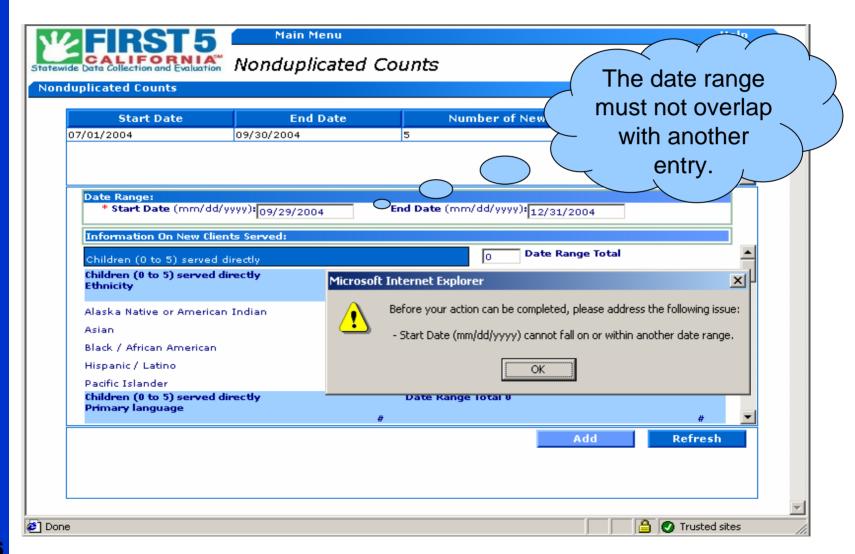
Nonduplicated counts are not linked to service data.

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How do I enter nonduplicated counts into PEDS?

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Statewide Data Collection and Evaluation

Main Menu

Proposition 10
Evaluation Data System

Data Entry | Reports | Data Collection | Narratives | Program Setup

User Type Selection

Please select a Reporting Period: 2004-2005 Fiscal Year

Activities (Aggregate Data)
View Data Within Date Range (mm/dd/yyyy):
Start Date: 05/11/2005 End Date: 05/25/2005
Enter/View Data for Strategy:

Direct Service	Provider Capacity Building
Nonduplicated Counts	Infrastructure Investments
Community Strengthening	Systems Change Activities

Achievement Milestones
View Data Within Date Range (mm/dd/yyyy):
Start Date: 1/2005 End Date: 05/25/2005
Enter/View Data

Funds Spent

(Individual Data)
Add a New Core Participant:

| Core Prenatal Parent | Core Child 0-5 and Guardian |

Add a New Non-Core Participant (INC):

| Non-Core Guardian | Non-Core Child 0-5 |

Search For Participant:
Last Name: Gender:
Type: Status:
Search

Group Service Details
View Data Within Date Range (mm/dd/yyyy):
Start Date: 05/11/2005 End Date: 05/25/2005

| Enter/View Data | Design Groups |

Click **Nonduplicated Counts** button.

rs.mary (0 login attempts since 5/24/2005 8:05:12 AM)
Funded Program User
Program: Mayberry Resource Center

Done | Trusted sites

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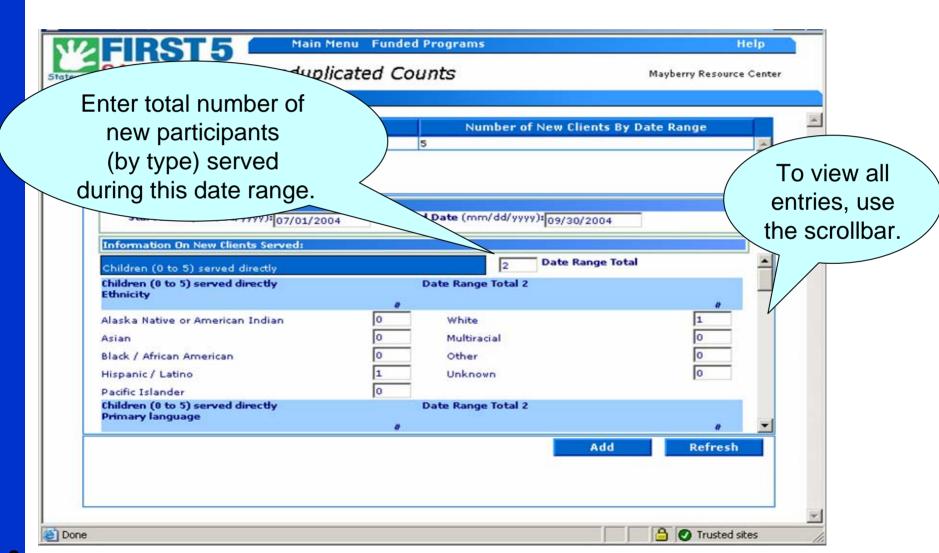# Nonduplicated Counts screen
Date information

Nonduplicated Counts screen
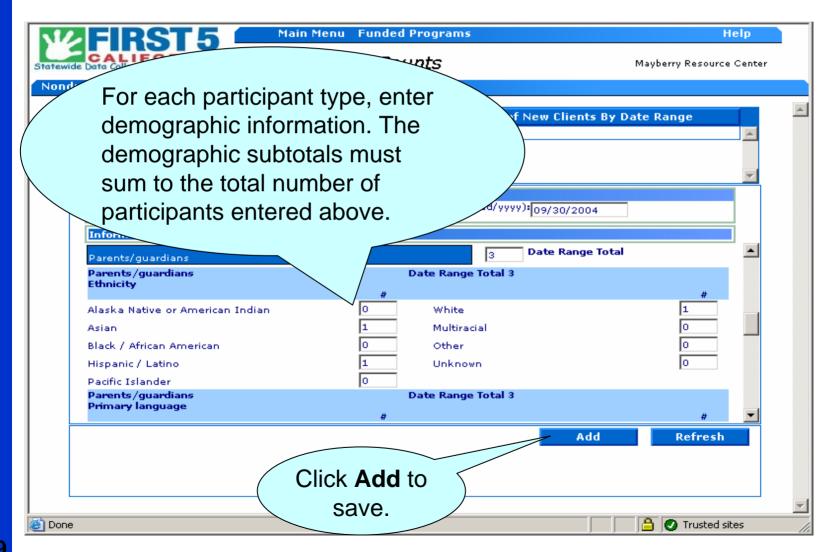## Date information

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Date information

- The **Date** fields use an mm/dd/yyyy format (e.g., 07/01/2003 for July 1, 2003). Both **Start Date** and **End Date** are required fields.

- The date range of a new Nonduplicated Counts entry cannot overlap the date range of an already saved Nonduplicated Counts entry or span fiscal years.

- It is recommended that you enter nonduplicated counts on a regular schedule (e.g., quarterly or semiannually). A regular schedule will make data collection easier for the funded program, as well as improve data accuracy.
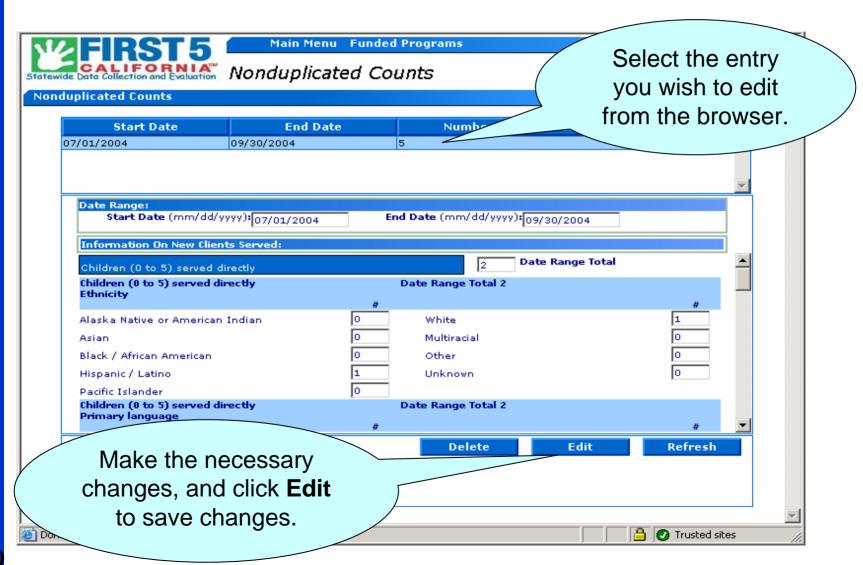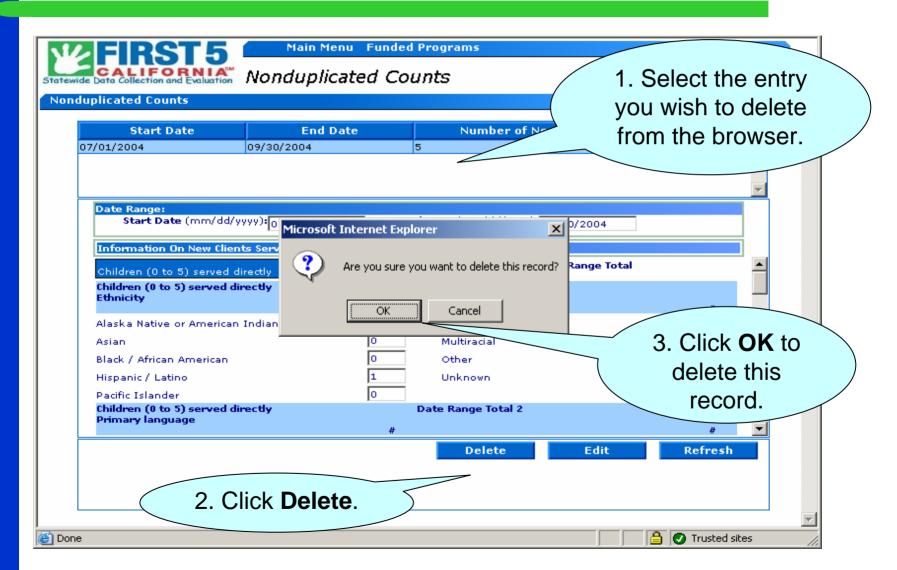
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Nonduplicated Counts screen
New Clients Served

Enter total number of new participants (by type) served during this date range.

To view all entries, use the scrollbar.

Nonduplicated Counts screen
Demographic information

For each participant type, enter demographic information. The demographic subtotals must sum to the total number of participants entered above.

Click **Add** to save.

How do I edit nonduplicated counts in PEDS?

Select the entry you wish to edit from the browser.

Make the necessary changes, and click **Edit** to save changes.

How do I delete nonduplicated counts from PEDS?

Nonduplicated Counts
Applicable reports

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Nonduplicated Counts
Summary of data entry

To Add

- Enter date range.

- Enter participant totals.

- Enter demographic data.

- Click **Add**.

To Edit

- Select entry to be edited.

- Enter the necessary changes.

- Click **Edit**.

To Delete

- Select entry to be deleted.

- Click **Delete**.

- Click **OK** to confirm deletion.

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